

AQIP Systems Portfolio Calendar of Events

TIME	LOCATION	DATE	
		24-Jan	JANUARY 2012
			Writing Team Meeting -- Create schedule for review and revision, discuss strategies for team involvement, discuss goals and purposes of Writing Team.
2:30PM	Tom Steves Community Room	31-Jan	
		31-Jan	AQIP Systems Portfolio Team Meeting
			FEBRUARY 2012
9:00AM		9-Feb	Category 3 Team meeting (Lisa Fisher, Category Leader)
10:00AM	Administration 101 Conference Room	9-Feb	Category 7 & 8 Team Meeting (Tara Smith, Category Leader)
		9-Feb	Category 9 Team Meeting (Jean Swillum, Category Leader)
10:00AM	Library Conference Room	10-Feb	Systems Portfolio Brainstorming Session with ILT
1:00PM	Tom Steves Community Room	14-Feb	Category 8 Team Meeting (Tara Smith, Category Leader)
2:30PM	Tom Steves Community Room	14-Feb	AQIP Systems Portfolio Team Meeting
1:00PM	Tom Steves Community Room	15-Feb	Category 4 Team meeting (Caroline Lewis, Team Leader)
3:00PM	RJ Wills Lecture Hall	16-Feb	Staff Senate -- Provide Systems Portfolio Update
1:00PM	BTC 339	17-Feb	Category 1 Team Meeting (Caroline Lewis, Team Leader)
12:30PM	BTC 237	23-Feb	Category 1 Team Meeting (Caroline Lewis, Team Leader)
1:00PM	Tom Steves Community Room	27-Feb	AQIP Systems Portfolio Team Meeting -- Review of cleaned up copies of Category 1-9 drafts
			MARCH 2012
2:00	US Bank Room.	7-Mar	Faculty Senate -- Provide Systems Portfolio Update
2:30PM	Tom Steves Community Room	13-Mar	AQIP Systems Portfolio Team Meeting -- Copies of Category 1-9 drafts ready for distribution
		16-Mar	FINAL SUBMISSIONS of Category 1-9 drafts TO AQIP Systems Portfolio Writing Team (including charts, data, etc.)
		19-Mar	SPRING BREAK
		20-Mar	SPRING BREAK
		21-Mar	SPRING BREAK
		22-Mar	SPRING BREAK
		23-Mar	SPRING BREAK
2:30PM	Tom Steves Community Room	27-Mar	AQIP Systems Portfolio Team Meeting
8:30AM	Campus Center Grand Hall B	28-Mar	Systems Portfolio Progress Report to ALT
		30-Mar	FINAL AQIP Systems Portfolio REVIEW DRAFT DUE -- taking to HLC Conference in Chicago
			APRIL 2012
2:30PM	Tom Steves Community Room	10-Apr	AQIP Systems Portfolio Team Meeting
10:00AM	Campus Center Grand Hall	23-Apr	Board of Trustees Meeting --Provide Systems Portfolio Update
2:30PM	Tom Steves Community Room	24-Apr	AQIP Systems Portfolio Team Meeting
			MAY 2012
2:30PM	Tom Steves Community Room	8-May	AQIP Systems Portfolio Team Meeting
2:30PM	Tom Steves Community Room	22-May	AQIP Systems Portfolio Team Meeting
			JUNE 2012
	HLC	1-Jun	Deadline to submit AQIP Systems Portfolio to HLC